We ask parents to go over these rules with their children, then sign and have each child sign that they agree to abide to these rules.

**Rules**

1. I will play nicely with everyone.

2. I will be polite, kind and respectful to everyone.

3. I will use polite language.

4. I will respect the environment, equipment, toys and other people’s belongings.

5. I will be responsible for my own belongings.

6. I will respect those looking after me and follow instructions from the staff.

7. I will keep my hands and feet to myself.

8. I will share and take turns with the toys and equipment.

When undesirable behaviour occurs, Behaviour Recovery will be used.

1. The staff member will remind the child of the behaviour expected

2. The child will be asked to move into another area/room in order to partake in other activities.

3. If the child’s behaviour is not improving, then the after-school staff will talk to the parents at pick up time.

4. If, after intervention by the parent, the child’s behaviour does not improve, the child will be excluded for a week in the first instance.

5. If the child’s behaviour still does not improve, it might result in the service being withdrawn.

Name of child: Signed:

Name of parent: Signed:

Date: